



[The Shared Governance Board – PSD \(sbcounty.gov\)](http://sbcounty.gov)

San Bernardino County Head Start Shared Governance Board Meeting Agenda for January 23, 2025

JOE BACA, JR., CHAIR
5th District Supervisor
San Bernardino County Board of Supervisors

TED ALEJANDRE, VICE-CHAIR
County Superintendent
San Bernardino County Superintendent of Schools

JOSH DUGAS
DIRECTOR
SBC Public Health

DR. GEORGINA YOSHIOKA
DIRECTOR
SBC Behavioral Health

ASHLEY BROOKSHER
CHILDREN'S NETWORK OFFICER
SBC Children's Network

EVA SOTA
HEAD START POLICY COUNCIL CHAIR
Chino Head Start
SGB Representative

EFREN ORTIZ
HEAD START POLICY COUNCIL MEMBER
Yucaipa Head Start
SGB Representative

CAROLINA MARTINEZ
HEAD START POLICY COUNCIL MEMBER
Hesperia Head Start
SGB Representative

TIME: 2:00 P.M. to 4:00 P.M.

LOCATION: SBC Preschool Services Administration
662 S. Tippecanoe Avenue
San Bernardino, CA 92415

Interpreters for hearing impaired and Spanish speaking individuals will be made available with forty-eight hours' notice. Please call PSD at (909) 383-2078 to request the service. PSD will accept public comments in person, or in advance of the meeting by email to Sharmaine.Robinson@psd.sbcounty.gov, comments will be distributed to the SGB and read into the record at the Public Comment portion of the meeting. If you wish to address a specific agenda item, please identify the item number in your email. To ensure timely submission, please submit your comments by 12:00 p.m. on Wednesday, January 22, 2025.

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| 1. CALL TO ORDER | Supervisor Joe Baca Jr., Chair |
| 2. WELCOME/INTRODUCTIONS | Supervisor Joe Baca Jr., Chair |
| 3. PUBLIC COMMENT | Supervisor Joe Baca Jr., Chair |
| 4. PRESENTATION OF THE AGENDA
Notice of minor revisions to agenda items, items removed or continued. | Shar Robinson, Secretary |
| 5. EXECUTIVE REPORTS/PROGRAM UPDATES
5.1 Receive Office of Head Start Communication | Arlene Molina, Director |

- 5.1.1 Information Memorandum 24-05 – Use of Federal Early Childhood Program Funds to Improve Access to Housing-Related Supports for the Early Childhood Workforce in Tribal Communities
- 5.1.2 Information Memorandum 24-06 – Reporting Child Health & Safety Incidents
- 5.1.3 Information Memorandum 24-07 – Fiscal Year 2025 Monitoring Process for Head Start Recipients
- 5.1.4 Program Instruction 24-06 - Final Rule on Supporting the Head Start Workforce and Consistent Quality Programming – Technical Updates
- 5.1.5 Program Instruction 24-07 – Final Rule to Delay Effective Date for Increasing the CLASS Instructional Support Domain Competitive Threshold

- 5.2 Receive Report of Program Updates (Oral Report) Arlene Molina, Director
- 5.3 Receive Final 2023-24 Program Information Report Rodney Barrios, Program Manager
- 5.4 Receive PSD 2024-25 Reports and Updates
 - 5.4.1 Program Information Report Debra Billings-Merlos, Deputy Director
 - 5.4.2 Facilities Report Dina Bunch, Administrative Supervisor II
 - 5.4.3 Enrollment Report Sean Segal, Program Manager
 - 5.4.4 Attendance Report Sean Segal, Program Manager
 - 5.4.5 Performance Measures – Quarter 2 LaTrenda Terrell, Deputy Director
 - 5.4.6 Monitoring Report Jessica Garcia, Deputy Director
- 5.5 Receive Finance Budget to Actual Madeline Tsang, Administrative Manager

6. CONSENT ITEMS

Supervisor Joe Baca Jr., Chair

- 6.1 Approve SGB October 24, 2024 Minutes
- 6.2 Approve Delegate Appointment – Public Health

7. DISCUSSION ITEMS

- 7.1 Vice-Chair Election - 2025 Supervisor Joe Baca Jr., Chair
- 7.2 Approve Head Start and Early Head Start Grant Carryover Request Year Four to Program Year Five Madeline Tsang, Administrative Manager

8. INFORMATIONAL ITEMS

Supervisor Joe Baca Jr., Chair

- 8.1 Next Shared Governance Board Meeting – March 20, 2025

9. EXECUTIVE COMMENT

Supervisor Joe Baca Jr., Chair

10. ADJOURNMENT

Supervisor Joe Baca Jr., Chair